

ST MARY'S PRIMARY SCHOOL P & F MEETING AGENDA

Special General Meeting held: staffroom

Date: 19th February 2019

Secretary: Carisa Mincherton

MEETING OPENED: 2.00pm

PRESENT: M Marquis G Suckling T Suckling C Mincherton V Triscari

APOLOGIES: C Mulgrew J Loftus

PREVIOUS MINUTES: No previous minutes recorded as the AGM is ran by the school. AGM minutes attached.

PRESIDENT REPORT: Gemma Suckling: none

FINANCIAL REPORT: Trin Suckling: Opening bank balance February \$23579.36 , Savings account \$16063.00

BUSINESS ARISING FROM PREVIOUS MINUTES: none

CORRESPONDENCE:

- letter from Susanne Warr thanking the P&F and school Board for their donation of a gift voucher to thank her for her time teaching at St Marys School. Susanne has purchased a watch to remember her time at St Marys.

PRINCIPALS REPORT: M MARQUIS: see attached

GENERAL BUSINESS:

1. Election of AGM: P&F EXECUTIVE COMMITTEE 2019. A special General meeting is held today to elect the executive positions of President, Treasurer and Secretary.
2. President: Gemma Suckling nominated by Trin Suckling and seconded by Melissa Marquis. Gemma accepted.
3. Secretary: Carisa Mincherton was nominated by Trin Suckling and seconded by Sonia Chick Teakle at the AGM, Carisa accepted the position following the meeting.
4. Treasurer: Trin Suckling nominated by Gemma Suckling and seconded by Carisa Mincherton at todays meeting. Trin accepted the position.
5. Footy Tipping competition: Anthony Jupp will not be running the footy tipping competition in 2019. It should be passed to a year 4/5 parent as the funds raised will go towards camp in 2020. Carisa will write a letter asking for assistance with the footy tipping, or other fundraising ideas and ask the year 4/5 parents to respond.
6. 2018 audit: Tanya husbands did the 2018 audit and we move a **Motion: to donate \$100 to the Morowa Netball Club in the name of Tanya Husbands for auditing our treasurer**

accounts. This is the request of Tanya. Verity Triscari moved the motion, and it was seconded by Gemma Suckling. All in favour: Yes

7. Constitution: Carisa will draft up a new constitution using the template from the catholic schools P&F website. Melissa to see if a word document of the constitution template is available. Carisa will also investigate the process of how to update our old constitution.
8. NCVISSA catering dates: Summer carnival year 1 / 2 15/22 November term 4.
9. Fathers day breakfast: Friday 30th August year K/PP
10. Knights of southern cross: Friday 29th November year 5/6
11. Graduation dinner: Tuesday 3rd December year 3/4/5
12. Melbourne cup: St Marys P&F to run a Melbourne cup fundraising day this year on Tuesday 5th November. A committee will be formed and ran separately to the P&F. It will be held at the community centre- Carisa to book the venue/bar.
13. Chinese lessons: Motion: P&F to pay \$5300 for the Chinese lessons for the students in year 1-6 at St Mary's school. These lessons are run by a teacher in China over skype. Motion moved by Gemma Suckling and seconded by Trin Suckling. All in favour- yes.

NEXT MEETING: week 8/9 term 1

MEETING CLOSED: 3.05pm