ST MARY'S PRIMARY SCHOOL P & F MEETING MINUTES

General Meeting held: staff room

Date: 23rd October 2018, 9.30 am

Secretary: C Mincherton

MEETING OPENED: 9.40am

PRESENT: Melissa Marquis, Sonia Chicke-Teakle, Jenny Johnson, Gemma Suckling, Carisa Mincherton

APOLOGIES: none

PREVIOUS MINUTES: Minutes recorded from General Meeting 31st July 2018.

Minutes accepted by: Gemma Suckling

Seconded by: Melissa Marquis

BUSINESS ARISING FROM PREVIOUS MINUTES:

*\$1400 came in from Landmark Fundraising.

FINANCIAL REPORT: G SUCKLING: End of Sept bank Balance: \$27934.94 GENERAL ACCOUNT

\$1663.00 TERM DEPOSIT ACCOUNT

- Camp to be invoiced \$9000 approx
- Waiting on bike riding money- will go to Parsih \$1500. Melissa investigated opening an
 account for money donated to Parish- however it is breaking P&F code of conduct to donate
 or spend our money on/ to anything else other then the benefit of the student. ACTION:
 Melissa and Sonia will organise Parish or school to invoice the Bike Riding group and it will
 be paid direct to the Parish.
- NAG Spring field day raised \$1100.
- NCVISSA raised \$2785 with the IGA costs to come out of this total.
- 150 years- the last of the costs for this day and the books have been paid out.
- UTurn bouncy castle- a donation will be made back to the organision that donated the bouncy castle for our school fundraiser at the UTurn ay. \$150. ACTION: Melissa and Sonia to organise this donation.
- Received a \$500 donation form the Simpson Family for assisting at the funeral.

<u>PRINCIPALS REPORT:</u> M MARQUIS: see attached for report and see attached notice regarding fee initiative for 2019.

GENERAL BUSINESS:

- Constitution update: to be looked into over term four and Catholic School P&F constitution formats to be investigated. ACTION: Everyone to read over the old constitution (Carisa to make photo copies) and also read over new formats of updated constitutions. We will work on making the new constitution and it being accepted at the AGM/ or a special meeting in 2019 term one.
- 2. <u>Knights of the southern cross dinner: Friday 30th November:</u> Menu arranged, and Melissa will check over with Parish. ACTION: Melissa to confirm menu, and to send a letter for food donation or assistance from year 5/6 parents. Trin and Gemma Healy-Maver are class coordinators- ACTION: Carisa to ask them to come along to next meeting.
- 3. Graduation dinner: Tuesday 27th November: Yr 4/5 class and Carisa, Gemma S, and Jenny to coordinate. ACTION: Melissa to send out note to year 6 parents asking them to meet with coordinators at 1.30 Friday 9th Nov to go over menu for Grad dinner.

<u>NEXT MEETING: Tuesday 13th November 9.30 (Agenda: KOSC dinner organisation/ Grad dinner organisation)</u>

MEETING CLOSED: 11.50am